

Information according to Articles 13 and 14 GDPR for business partners

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1. Preliminary remarks

Thank you for your interest in MUEGGE GmbH.

Below you will find information on the collection and processing of personal data in accordance with Articles 13 and 14 of the General Data Protection Regulation (GDPR) that we process as part of our cooperation.

We take the protection of your privacy and your private data very seriously. We collect, process and use your data in accordance with the statutory provisions on data protection, in particular the GDPR and the German Federal Data Protection Act (BDSG).

Below we would like to inform you about data protection aspects in connection with your application to our company.

2. Data controller for the purposes of data processing

MUEGGE GmbH
CEO: Dr. Klaus Martin Baumgärtner; President: Markus Dingeldein
Hochstraße 4 - 6
64385 Reichelsheim
Germany
Tel.: +49 (0) 6164 9307 0
Fax: +49 (0) 6164 9307 93
E-Mail: info@muegge.de

3. Contact details of the data protection official

Data Protection Officer – Herr Kai Schwardt
c/o MUEGGE GmbH
Hochstraße 4 – 6
64385 Reichelsheim
Germany
Tel.: +49 (0) 6164 – 9307 – 0
E-Mail: dsb@muegge.de

4. Legal basis and purpose of data processing

In accordance with applicable data protection law, we may only process your data if this is expressly permitted or ordered by law or if you have effectively given your consent.

We are permitted to process your data in accordance with Article 6 (1) (b) GDPR in particular if it is necessary for the fulfilment of contractual obligations, i.e. for the purpose of initiating, concluding, implementing and terminating a contract for products, services or other agreements with you.

The same applies if the processing of your data is necessary to safeguard our legitimate interests or those of a third party and there is no reason to assume that your legitimate interest as a data subject in the exclusion of processing or use outweighs this (Article 6 (1) (f) GDPR). This is the case, for example, for the purposes of ensuring our IT security and IT operations, determining your creditworthiness with credit agencies or advertising. Our legitimate interest here is the performance of our business activities for the benefit of the well-being of all our employees and shareholders.

Insofar as we have obtained your consent for certain processing of the data, Article 6 para. 1 letter a GDPR serves as the legal basis. This includes, for example, your registration to receive our newsletter. You can withdraw your consent at any time.

Furthermore, in many cases we are subject to legal obligations for the fulfilment of which we must process data in a justified manner (Article 6 para. 1 letter c GDPR). These include, for example, retention periods under commercial and tax law or any information to authorities.

5. Which data or data categories are processed?

We only process data in connection with the establishment, implementation or termination of our business relationship with your company.

Among other things, we process the following data:

General customer contact data (surname, first name, address, e-mail address, telephone number), contact information, measures and activities carried out, interests, sales history, payment data (such as information used to process payment transactions or for fraud prevention), information collected from publicly available sources and information databases.

6. Sources of data

Your data is collected from you and, where applicable, from publicly available sources and information databases.

7. Recipients of the data

Within our company, only the employees who need your data to perform their respective tasks have access to it.

Your personal data may also be transferred to companies affiliated with us, insofar as this is permitted within the scope of the purposes and legal bases set out in section 4 of this document.

In order to fulfil our contractual and legal obligations, we sometimes use different, contractually obligated service providers (e.g. for the purposes of supporting/maintaining our IT applications, document and data carrier destruction or archiving). We oblige the service providers commissioned by us - insofar as this is necessary - in accordance with Article 28 para. 3 GDPR with an order processing contract.

In addition, we may transfer your data to other recipients outside the company if this is necessary to fulfil the purposes mentioned in point 4, for example to banks to make payments, to tax consultants to prepare monthly and annual financial statements or to credit agencies to determine your creditworthiness.

8. Transfer of data to a third country or an international organisation

If we have to transfer your personal data to third countries (i.e. countries outside the European Union/European Economic Area) or to international organisations, we will only do so if the special requirements of Article 44 et seq. GDPR are fulfilled.

9. Requirement to provide certain data

In the context of contracts, we process data that we require for the establishment, execution and termination of the contractual relationship and the fulfilment of the contractual obligations assumed, or that we must collect due to a legal obligation. If you do not provide us with this data, we will not be able to fulfil our contracts with you.

10. Existence of an automated decision-making process

As a responsible company, we refrain from automatic decision-making or profiling within the meaning of Articles 22 (1) and (4) GDPR.

11. Duration of storage of your data

We process and store your data only for the period of time required to achieve the purpose of storage or if this has been provided for by the European legislator or another legislator in laws or regulations to which we are subject.

If the storage purpose no longer applies or if a storage period prescribed by the European directive and regulation provider or another competent legislator expires, the personal data will be routinely blocked or deleted in accordance with the statutory provisions.

If the data processing is carried out in our legitimate interest, the personal data will be deleted as soon as this interest no longer exists.

In the case of statutory retention and documentation obligations, erasure will only be considered after the respective retention obligation has expired. We are subject to the retention obligations pursuant to Section 147 of the German Fiscal Code and Section 257 of the German Commercial Code.

12. Your data protection rights

Every data subject has the right of access under Article 15 GDPR, the right to rectification under Article 16 GDPR, the right to erasure under Article 17 GDPR, the right to restriction of processing under Article 18 GDPR, the right to notification under Article 19 GDPR and the right to data portability under Article 20 GDPR.

In addition, you have the right to lodge a complaint with a data protection supervisory authority in accordance with Article 77 GDPR if you believe that your personal data is being processed unlawfully. The right to lodge a complaint is without prejudice to any other administrative or judicial remedy.

You can reach the responsible data protection supervisory authority using the following contact details:

The Hessian Commissioner for Data Protection and Freedom of Information
P.O. Box 3163
65021 Wiesbaden
Tel.: +49 (0) 611 1408 – 0
Fax: +49 (0) 611 1408 – 900
E-Mail: poststelle@datenschutz.hessen.de

If the processing of data is based on your consent, you are entitled under Article 7 GDPR to withdraw your consent to the use of your personal data at any time. Please note that the revocation is only effective for the future. Processing that took place before the revocation is not affected. Please also note that we may have to retain certain data for a certain period of time in order to fulfil legal requirements.

If your personal data is processed in accordance with Article 6 para. 1 letter f GDPR to protect legitimate interests, you have the right to object to the processing of this data at any time in accordance with Article 21 GDPR for reasons arising from your particular situation. We will then no longer process this personal data unless we can demonstrate compelling legitimate grounds for the processing. These must outweigh your interests, rights and freedoms, or the processing must serve the assertion, exercise or defence of legal claims. You are welcome to contact us to protect your rights.